

Rebound Coordinator

Revised Nov 2019

Reports to: District Youth Exchange Chair

Purpose: To build a Rebound program that promotes Rebound involvement throughout the district and organizes their involvement for three events each year: Rebound Retreat, District Interviews and Outbound Orientation.

Required Activities:

Rebound Weekend
RYE Executive Retreat
RYE Annual Conference
Outbound Orientation

Optional Activities:

Inbound Orientation

Duties:

- Communicate with each new group of rebounds and their parents beginning in January of their program year
- Maintain a list of rebounds including those whose behavior has deemed them not eligible
- to represent YE at events
- Work with the Country Officers to provide mature and responsible Rebound students for
- the interview tables at the Outbound in December and for the Outbound Orientation Weekend
- Problem solve any issues with committee members or others regarding Rebound students
- at District and YE events
- Recruit Committee members and former outbound students to facilitate the Rebound Weekend
- Ensure that the district has updated information regarding Rebound weekend by August 1 of each year
- Gather information from Rebound students regarding overall experience and provide suggestions for change to district chair.
- Promote and monitor the formation of a ROTEX group
- Promote the recognition and use of Rebounds within individual Rotary Clubs and District functions
- Maintain Communication with Rebound students and parents (when necessary)
- Monitor and maintain budget for event.

Peak Time:

Jan to mid-March

May to mid-Aug
Late Oct to early Dec

Skills/Abilities:

- Be able to address both immediate needs/issues and more long-term needs/issues at the same time.
- Effective communicator both verbally and in writing.
- Manage time effectively.
- Ability to access and respond to all communications (phone, email, etc.) in a timely fashion
- Have the ability to understand cultural differences.
- Use a cell phone in order to fulfill the position's duties.
- Must be proficient Microsoft Office suite and able to quickly grasp other programs as necessary.

Other Requirements:

Travel between USA and Canada
Must be a Rotarian in good standing