

Travel Approval Requirements for Inbound Students in D5470

Travel by a Rotary Youth Exchange student will only be permitted under the following general conditions:

1. The student must possess a Travel Permission Form signed by the natural parents authorizing travel OUTSIDE the State of Colorado. Additional signatures are required from the host parents, the YEO, and a District Representative (CGC, IB Coordinator, or District Chair)
2. Travel with host parents, Rotarians or other approved responsible adults to visit relatives or friends, to take a vacation, or to travel for school, church, Rotary or community-sponsored functions is allowed with appropriate adult supervision.
3. School should not be in session (exceptions: school approved absence or Rotary sponsored trip).
4. Traveling alone or with other exchange students is NOT allowed, whether to visit relatives or other exchange students, or for any other reason.
5. The completed **Travel Permission Form** with all necessary signatures must be emailed to the Inbound Coordinator (sally.corcoran@kesslercollection.com) and approved at least one week prior to your making travel reservations and well in advance of the date of departure.

Travel LESS than 24 hours duration, you need:

Inside Colorado: Host parent approval

Outside Colorado: Host parent approval, host club notified*

Travel GREATER than 24 hours duration, you need:

Inside Colorado: Host parent approval, host club notified

Outside Colorado: Host parent approval, host club yeo approval, travel permission forms completed and approved by a District representative

*Exception: If student is travelling no more than 100 miles from the Colorado border into either New Mexico or Utah AND not spending the night, only host family permission is required. If the student is spending the night, this exception is not applicable.

UNACCOMPANIED TRAVEL is not normally allowed: occasionally exceptions are allowed under special circumstances. It is understood that the host parents will verify all plans and itinerary for the travel by personal conversation with the adult accompanying the student. There must be an individual at the destination who assumes full responsibility for the student, and who has been approved by the Natural Parents, Host Parents, the Host Rotary Club and Host District Chair.

TRAVEL OUTSIDE THE USA (MEXICO, CANADA, CARIBBEAN)

Travel outside the USA is allowed WITH adult supervision. The following documents are required one month in advance of such travel:

- Completed and signed Travel Permission Form with complete itinerary AFTER approval is granted.
- Original DS2019 with SECOND SIGNATURE of JR Thompson (this will take two days each way, Express Mail)
- Student and Rotary Counselor must also confirm that a visa for the exchange student is not required for travel to the designated country.

UNAUTHORIZED TRAVEL MAY RESULT IN THE STUDENT BEING RETURNED HOME.