March 10, 2019

Dear Foreign Country Coordinator Name:

Mountain & Plains District 5470 Rotary Youth Exchange in Colorado, USA, is requesting your Agreement to Exchange with us in the 2020-21 academic exchange year. We have selected # Outbound Candidates and are excited to send them on their greatest adventure through Rotary Youth Exchange!

Attached is our ***AGREEMENT TO EXCHANGE***, which outlines the requirements and opportunities for our Inbound Students. We would like to exchange one (1) student each way between our D5470 and your District / Multi-District in Exchange Country.

Please sign the ***AGREEMENT TO EXCHANGE*** to acknowledge full understanding of our requirements and rules that must be adhered to by students from your Rotary District during the 2020-21 academic exchange year. If possible, please return a copy of this signed agreement by **December 31, 2019,** to me at Your Email Address.

I am the Country Coordinator for Exchange Country. If you have any questions, please contact me.

Warm Rotary Regards,

Your Name

Your Email

[Mountain & Plains District 5470 Rotary Youth Exchange](http://www.mountainandplainsrye.com/)

***AGREEMENT TO EXCHANGE***

**2020-2021 ACADEMIC YEAR**

* **NUMBER OF EXCHANGES:** District 5470 will send one (1) Outbound Student to your District and we will accept one (1) Inbound Student from your District.
* **AGE:** At least 15½ years at the start of the exchange year and no older than 17½ when the student ARRIVES in the USA. The student MUST NOT HAVE COMPLETED SECONDARY EDUCATION (GRADUATED) in the Host Country.
* **INSURANCE:** Our Inbound Students must purchase dental, liability, medical, and travel insurance at the following website for approximately US$1,300: <http://mountainandplainsrye.com/inbound/insurance>. THE STUDENT IS REQUIRED TO PURCHASE THE INSURANCE PRIOR TO ISSUANCE OF THE DS2019 from the US Department of State. WITHOUT PRIOR SPECIFIC AGREEMENT, WE CANNOT ACCEPT INSURANCE PURCHASED OUTSIDE OF THE USA**. For our Outbound Students in your District, please select the correct responses:
\_\_\_** Option 1 - Host District requires its own insurance policy to be purchased:

\_\_\_ Online before the student’s arrival

\_\_\_ In country after the student’s arrival

\_\_\_ Host District will provide full insurance coverage at no cost

* + - Note: If your District requires your own insurance for our Outbound Student, D5470 will also purchase a supplemental insurance policy to provide coverage while traveling.

\_\_\_ Option 2 - Host District will use D5470’s Rotary-approved policy

* **EMERGENCY FUNDS:** The student must have emergency funds in the amount of US$500 to give to the Host Rotary Club to be deposited in a local bank within the student’s first week of arrival. Should the emergency funds be used during the exchange year and go below the $500, they must be replenished by the student's parents.
* **LENGTH OF EXCHANGE:** The exchange year typically lasts about ten months (dependent upon school start/end dates) from the beginning of the school year until the end. In Colorado, schools have a wide range of start and end dates. Unless a student is participating in an optional tour we do not encourage students to stay beyond mid-June. Students should plan their

arrivals based on the dates outlined in their Visa Guarantee Form. This will normally be at least one week prior to the start of their host school.

Students should plan to return home within two weeks of the end of school or, in the case of participation in a summer tour, within 7-10 days of the end of that tour.

* **TOURS:** Several spring/summer tours are made available to our Inbound Students and are two-four weeks in duration. The cost is IN ADDITION to any costs for the exchange year and must be paid by the Inbound Student at the time of application for the tour of choice. Payments must be made by check drawn on a US bank. Tour websites: <http://www.scattours.com/>, <http://www.mcmurraytravel.com/>, <http://www.usatour.us/>, <http://www.belousa.com/>.
* **VISA:** The student’s visa should be for one year from arrival date to encompass a summer tour if desired.
* **AIR TICKET:** Students must have a ROUND-TRIPair ticket to the destination SPECIFIED BY THE HOST FAMILY AND ROTARY CLUBand must have an OPEN return or allow for a change of return date with minimal charges to the student. The ticket must be with an airline that operates year-round. Refer to the Visa Guarantee Form for arrival dates and airport codes.
* **MONTHLY ALLOWANCE:** The student will receive a monthly stipend (specified on the VGF) in accordance with the location of the hosting Rotary Club within District 5470; the actual amount may vary from club to club, but it is typically US$100.
* **TRAVEL:** No individual travel by the student is allowed; however, host families and hosting Rotarians will often include our Inbound Students in holiday travel opportunities. Inbound Students must have a written Travel Permission Form from District 5470 signed by their natural parents. A Travel Permission Form is sent to the student prior to his/her initial travel to D5470 for parents’ signatures. Additional forms will be made available as necessary during the exchange year. A form must be completed each time a student travels OUTSIDE the State of Colorado. It is important to remind each student that the Rotary Exchange program is a STUDENT exchange, not a chance to travel in the USA, especially when school is in session.
* **PARENT VISITS:** Rotary International does not encourage parental visits, but we recognize that parents often wish to visit their student while he/she is abroad. Visits must NOT take place until the final three months of the exchange year and MUST BE APPROVED IN ADVANCE by the hosting Rotary Club. Students cannot miss school nor can the visit interfere with any required D5470 meetings of the student.
* **IMMUNIZATIONS:** The State of Colorado requires specific immunizations in order that each Inbound Student may attend school. A form to be completed by the Inbound Student’s family doctor will be sent with the Visa Guarantee Form and DS2019 prior to the student’s departure for the USA. This form should be brought to the hosting Rotary Club Counselor or YEO on arrival. In addition to other required immunizations, each Inbound Student must have a current (within the last five years) Tetanus shot prior to departure for the USA.
* **RYE MEETINGS:** There are at least TWO required meetings (Inbound Orientation and District Interviews) and 2-3 optional RYE events in our District. Inbound Students arrange travel with their Rotary Counselor, YEO or other member of the hosting club to attend these meetings.
* **ROTARY RULES:** Rotary International Rules outlined in the student’s exchange application and signed by the student and his/her parents, relating to drinking, drugs, dating and driving are to be followed without exception.
* **ADDITIONAL RULES:** Each student’s host family will have specific rules that must be adhered to without exception. The student should understand that these rules may vary from one host family to the next during the exchange year.

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**DATE DATE**

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**DISTRICT or MULTIDISTRICT**

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**COUNTRY/COUNTRIES represented**